

Borough Council of
**King's Lynn &
West Norfolk**



REMINDER: Please be advised that a training session on the Statement of Accounts will be held for Members of the Audit Committee from 5 pm to 6 pm in the Committee Suite prior to the meeting.

Audit Committee

Agenda

Monday, 5th September, 2016
at 6.00 pm

in the

**Committee Suite
King's Court
Chapel Street
King's Lynn
PE30 1EX**



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King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

22 August 2016

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Committee which will be held on **Monday, 5th September, 2016 at 6.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Minutes

To approve the minutes from the Audit and Risk Committee held on 25 November 2015.

3. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the

Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

6. Chairman's Correspondence (if any)

7. Matters referred to the Committee from other Council Bodies and Responses made to previous Committee Recommendations/Requests

To receive comments and recommendations from other Council bodies, and any responses subsequent to recommendations, which the Committee had previously made. (NB some of the relevant Council bodies may meet after dispatch of the agenda).

8. Statement of Accounts 2015/2016 (Pages 6 - 34)

- (a) Audit Results Report ISA 260 for the year 31 March 2016.
- (b) The Statement of Accounts Report. **Please note that The Statement of Accounts Booklet is attached as a separate document to the Agenda.**

9. Annual Governance Statement (Pages 35 - 56)

10. Monitoring Officer Report 2015/2016 (Pages 57 - 61)

11. Audit Committee Effectiveness Review (Pages 62 - 79)

12. Changes to arrangements for appointment of External Auditors (Pages 80 - 91)

13. Committee Work Programme 2016/2017 (Pages 92 - 93)

To note the Committee's Work Programme for 2016/2017.

14. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on Monday 17 October 2016.

To:

Audit Committee: Mrs J Collingham, J Collop, P Gidney, M Hopkins (Vice-Chairman), P Kunes, C Manning, D Pope (Chairman), T Smith and Councillor Tim Tilbrook

Portfolio Holder:

Councillor B Long, Leader

Management Team Representatives:

Debbie Gates, Executive Director Head of Central & Community Services

Lorraine Gore, Assistant Director

Geoff Hall, Executive Director, Development and Environment

Ray Harding, Chief Executive

Appropriate Officers: The following officers are invited to attend in respect of the Agenda item shown against their name

Item 8	Toby Cowper, Group Accountant
Item 9	Vanessa Dunmall, Performance and Efficiency Manager
Item 10	Emma Duncan, Monitoring Officer
Item 11 & 12	Kate Littlewood, Audit Manager